

Kate Furbish Interior Design Committee

Meeting Minutes

Monday - June 3, 2019

Present: Sue Woodhams, Jeanie Doughty, Mark Wethil, Ariana Melzer, Ashley Martin, Meredith Sciacca, Erin Lemont, Nancy Bennoch

1. Call to Order
2. Approval of Minutes of the April 29, 2019 meeting - *approved*
3. Cafeteria Flooring Change
 - a. *Floor will be a bit darker, no cost change, made from tougher material to avoid gauges in the floor from tables being moved frequently for cleaning.*
4. Furniture Plan Review
 - a. Typical Pre-K Classroom - more table top space is needed for snacks/lunches to be eaten. Furniture is play-based. Looking to create more floor space, too crowded in visual...need more space for water table, blocks, etc.
 - b. Typical Kindergarten Classroom - again, would like to see larger tables for work spaces and snack times but love the flexible seating all around.
 - c. Typical Grade 1 Classroom - flexible seating! See next steps below*
 - d. Typical Grade 2 Classroom - flexible seating! See next steps below*
 - e. Special Education Classrooms - *looking into sectioned teaching areas for multiple teacher and student small group work spaces vs. one large open classroom. Multiple Teacher spaces and small group spaces are necessary in each special education classroom.*
 - f. Intervention Classrooms - *similar feedback to special education classrooms*
 - g. Music Room and Platform - *Arianna contacted Danielle and waiting to hear back*
 - h. Art Room - *Arianna spoke directly to Amy regarding her furniture*
 - i. Library and Lab - *Arianna contacted Margy directly*
 - j. Cafeteria - *cafeteria has circle tables with benches instead of individual seats to fit more kiddos where they are so small*
 - k. Teacher Workrooms - *work rooms on each floor, with comfy chairs and smaller table spaces for teachers to gather for lunch and prep. At the last minute, the question was asked about whether there was a common place to store all our "teacher supplies" that are currently in our Coffin "supply closet". This is home to items such as bulletin board paper, craft paper, extra markers, paper clips, glue sticks, etc. It was realized that we don't have a space for this but it might be something that's stored in the main office where there will be a place for volunteers to work. This is still being looked into.*
 - l. OT/PT, Social Work, Interventionist/Talent Development -
 - m. Guidance, Speech, Nurse -
 - n. Offices -
 - o. Admin Offices - *There is a place for volunteers to work within the main office suite.*
5. Next Steps - **Committee members are checking in with their grade level teams about flexible seating (ie. need for a table spot for each child or not), rocking chair for teacher,*
6. Determine Next Meeting - *Looking into getting our committee onto the site over the summer!*
7. Adjourn - *time? 6:20?*