

**Project:** Kate Furbish Elementary School  
**Date:** May 9<sup>th</sup> 2019 in Room at 6:00 p.m.  
**Attendees:** See the attached attendance sheet  
**Purpose:** Building Committee Meeting

The following notes were taken by Matthew Pitzer to the best of his ability. If you find discrepancies or corrections are needed, please notify PDT Architects within three (3) working days.

Topic	Agenda/Notes	Action
	1. A construction site visit was held for the Building Committee and School Board members from 5:00 p.m.- 6:00 p.m.	
	2. The Chair called the meeting to order at 6:00 p.m.	
	3. The Chair called for a review of the minutes of the March 14 <sup>th</sup> meeting. A motion was a motion by Art Pierce to approve the minutes. The Chair proclaimed the minutes accepted by acclamation.	
	4. Review of construction activities. Matt Pitzer gave a review of major activities taking place on site and presented a PowerPoint summary. Activities currently include: <ul style="list-style-type: none"> <li>• Steel framing at House “A”</li> <li>• Underground plumbing in the central corridor area.</li> <li>• Roofing over the central corridor area.</li> <li>• Slab prep on the ground floor of House “B”</li> <li>• Framing and sheathing around the gym and cafeteria.</li> <li>• Framing is complete on the second floor of House “B” and electrical and plumbing rough ins are in process.</li> </ul>	
	5. Matt went over the contractor’s payment requisition. It showed payment was approved in the amount of \$1,181,645.15. This brings the project to 30.34% completion of the project.	
	6. There were no change orders approved since the last meeting.	
	7. Currently there are ten open proposal change orders (PCO’s) with an estimated total impact of \$45,000.	

	<p>8. Kelly Wentworth, Business Manager, gave an overview of the total project budget showing actual expenditures and balance remaining.</p>	
	<p>9. Subcommittee reports were presented.</p>	
	<p>10. The Art Committee met the week before the building committee meeting.</p> <ul style="list-style-type: none"> <li>• 3 members of the public have joined the subcommittee</li> <li>• 3 building committee members are currently on the subcommittee</li> <li>• Reviewed scope of committee’s charge</li> <li>• Mark Wethli will provide examples of RFP for the committee’s reference.</li> <li>• The committee requested PDT provide marked up plans identifying potential art locations.</li> <li>• Next meeting will be June 3<sup>rd</sup>. committee requested Ariana attend.</li> </ul>	
	<p>11. The Interiors Committee met on April 29<sup>th</sup> with Ariana Melzer of PDT Architects.</p> <ul style="list-style-type: none"> <li>• The committee selected the area rugs and classrooms that will be provided for the classrooms.</li> <li>• One of the cafeteria accent walls has been changed from blue to light green.</li> <li>• The finish option for the wood millwork has been selected.</li> <li>• The library ceiling baffle colors were selected.</li> <li>• PDT kicked off the furniture discussions with new ideas for classroom furniture focused on flexibility and adjustability.</li> </ul>	
	<p>12. The Rapid Response Committee report there have been limited unexpected conditions and they have been small.</p> <ul style="list-style-type: none"> <li>• The committee is very please with the way in which the contractor is conducting the project.</li> </ul>	
	<p>13. Jeanne Stinson the Playground Committee chair gave a presentation to the Building Committee to request authorization to issue an RFQ for Natural Playground design services.</p> <ul style="list-style-type: none"> <li>• Phil Dione recommend the playground committee continue to pursue grants and donations to help with playground funds</li> <li>• Art Pierce motioned to release the playground committee to post an RFQ, the motion passed unanimously.</li> </ul>	



## Meeting Notes

	14. New Business Items: <ul style="list-style-type: none"><li>• No new business</li></ul>	
	15. The next Building Committee meeting will be on June 13, 2019 at 6:00 p.m..	
	<b>END OF MEETING NOTES</b>	