



Meeting Notes

- Project:** Kate Furbish Elementary School
- Date:** December 13, 2018 at 5:30 p.m. in the Council Chambers
- Attendees:** Matt Pitzer of PDT Architects, Lyndon Keck* of PDT Architects Phil Dionne, Elizabeth Sokoloff, Nathan Hintze, Chris Watkinson, Mandy Merrill, Jeanie Stinson, Mark Wetly, and Sarah Singer/Committee Chair (Paul Perzanoski, Scott Smith, and Kelly Wentworth)
- Purpose:** Building Committee Meeting

The following notes were taken by Lyndon Keck to the best of his ability. If you find discrepancies or corrections are needed please notify PDT Architects within three (3) working days.

Topic	Agenda/Notes	Action
	1. November's meeting notes were reviewed and declared approved by acclimation of the Chair.	
	2. Matt Pitzer presented an overview of construction activities with accompanying slides as part of a PowerPoint presentation	
	3. Demolition photos showed 95% of the Jordan Acres building having been demolished. The exception was the electrical room is still standing. Central Maine Power needs to come and disconnect the power and remove the transformer before this portion of the building can be demolished.	
	4. Matt explained the next step will be removal of the concrete foundation. This will require a change order because of the newly discovered 20% asbestos content of black mastic on the foundation. Ledgewood still owes PDT a change order proposal for removal of the asbestos containing foundation. This is will be the third and last component of the three-part discovered asbestos conditions for a change order.	
	5. Ledgewood is continuing to pour foundations and footings. Matt Pitzer showed several photographs of the foundation work included work at the raised platform stage for the gymnasium	
	6. A question was asked about the plastic and wood temporary enclosure. Matt explained it was the masons doing work on a stair tower that is enclosed to contain temporary heat.	
	7. A review of Ledgewood's demolition schedule shows the masons be off site for 6-8 weeks and then be back on site.	



Meeting Notes

Topic	Agenda/Notes	Action
	<p>8. Matt said Ledgewood's construction work is excellent; the project is going very well.</p>	
	<p>9. Matt noted the erection of the steel frame columns and beams would start after the first of the year.</p>	
	<p>10. Kelly Wentworth presented a slide showing the status of the project budget versus actual expenditures. Actual expenditures to date total \$2,462,992.</p>	
	<p>11. There was no Playground Subcommittee report.</p>	
	<p>12. Interiors Subcommittee did report out and noted the following items:</p> <ul style="list-style-type: none">• Colors had been reviewed with Ariana. The Committee is pleased with the colors.• Light fixtures were reviewed and are cool.• Library carpet was reviewed.• Area rugs for classrooms were reviewed.• The Committee talked about signage possibilities.• The Committee talked about classroom wall plaques that might be related to Kate Furbish's work.• Gym floor was chosen.• There were three colors related to river's edge that were reviewed with Ariana.• Tiles and wall protection were reviewed.• Interiors Subcommittee did not have their next meeting scheduled yet.	
	<p>13. A Committee member asked if Ariana's work could be shown at the next Building Committee meeting. Matt will check with Ariana to see if she is available.</p>	
	<p>14. The Rapid Response for Construction Subcommittee report was presented by Phil Dionne. He acknowledged to date they have approved the sewer update and had been reviewing lien waivers</p>	
	<p>15. Pubic Art Subcommittee will meet on January 7, 2019 at the Brunswick Library. Elizabeth Sokoloff acknowledged that Bowdoin College had provided the Committee with extensive copies of Kate Furbish's artwork which was gifted from the special collections department of Bowdoin College. The Committee asked that Bowdoin be publicly acknowledged and thanked for their generous contribution of the digital use of Kate Furbish's drawings.</p>	
	<p>16. Matt Pitzer gave an update on Change Orders. He acknowledged that two of the three hazardous material change orders had been reviewed and approved as follows:</p>	



Meeting Notes

Topic	Agenda/Notes	Action
	<ul style="list-style-type: none">• Additional discovered PCB removal was approved at \$14,720 (reduced from \$34,000).• Removal of asbestos containing mastic on concrete block walls was approved at \$64,165. (Reduced from \$150,000-180,000).• Asbestos on concrete foundation has not yet been negotiated and approved. (First estimate \$50,000-\$65,000).	
	17. Matt noted that steel is fabricated and ready for shipment. Erection is expected to begin after the first of the year.	
	18. Matt noted that proposed Change Order #4 was approved in the amount of \$119,480.	
	19. Matt explained the theoretical contingency burn rate is approximately \$100,000/month. The project changes to date is approximately half of that value.	
	20. Matt explained the project is actually ahead of schedule as predicted by PDT's original outline	
	21. Matt noted that finishes and color selections will show up over the next two months during December and January.	
	22. The next Building Committee meeting will be Thursday, January 10, 2019 at Town Hall.	
	23. The meeting was adjourned at 6:00 p.m. by the Committee Chair Sarah Singer.	
END OF MEETING NOTES		