



Meeting Notes

Project: Kate Furbish Elementary School

Date: October 4, 2018 at 6:00 p.m.

Attendees: Lyndon Keck* of PDT Architects, Matt Pitzer of PDT Architects, Mark Wethli, Phil Dionne, Sarah Singer, William Thompson, Elizabeth Sokoloff, Jeanie Doughty, Paul Perzanoski and Nate Hintze

Purpose: Building Committee Meeting

The following notes were taken by Lyndon Keck to the best of his ability. If you find discrepancies or corrections are needed please notify PDT Architects within three (3) working days.

| Topic | Agenda/Notes | Action |
|-------|--|--------|
| | 1. The Committee accepted the meeting minutes from August 16, 2018 with no exceptions. The Chair declared them approved by acclimation. | |
| | 2. Matt gave a brief overview of construction activities which included the following: <ul style="list-style-type: none"> • There was a pre-construction meeting on September 7th, at which time the contractor delivered contracts and bonds. • The trailer has been placed on the site for the clerk and general contractor. • Asbestos abatement has begun inside the building. It is expected to take three more weeks to complete. • The building demolition is expected to occur in the middle of November and take about one week. • Construction is on schedule. • The contractor has started digging for excavation at the rear academic house. The first footings were placed today (10/04/18). • There is a large pile of topsoil on the site. • The contractor's schedule calls for starting with the rear house, then to the gymnasium/cafeteria, and then the central administrative Pre-K wing and, lastly, the front southern academic house referred to as Wing A. | |
| | 3. EPA has approved the PCB removal plan. | |
| | 4. Matt briefly went over the future schedule related to concrete foundations, followed by structural steel, and exterior wall framing. | |

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| | 5. Matt explained Ledgewood has no plans to stop work in the winter. | |
| | 6. Matt explained the contractor is planning to crush concrete from the demolished building and use this material under the parking lot and driveways only, not inside the building. | |
| | 7. Matt explained that at the pre-construction meeting Ledgewood had gone over the code of conduct for all workers on site. | |
| | 8. Matt reviewed testing agency proposals. The Construction Committee selected S. W. Cole Engineering (summary is attached). | |
| | 9. Matt briefly mentioned the project budget and underfunded line items. Paul Perzanoski explained he had met with the Town Manager and Town Finance Manager and is reviewing requirements for how monies could be spent. Bill Thompson noted he thought it was not the Building Committee's authority to spend any additional monies; the Building Committee can make recommendation but thought if any additional monies were going to be expended it would be the responsibility of the School Board. | |
| | 10. The Chair agreed the administration should prepare a budget showing line item expenditures to date acknowledging that much more money has been spent on hazardous PCB material removal, as well as some other line items, so the Building Committee could see the extent of monies left over. The Building Committee will take up this issue at future meetings. | |
| | <p>11. There was discussion about Saturday youth soccer and how the sides of Jordan Avenue are filled with parked cars making for a dangerous situation. This includes cars parking in the contractor's driveway. It was acknowledged emergency vehicles and fire department need to always have access to the contractor's driveway. It is possible Ledgewood want to work on future Saturdays.</p> <p>The Chair asked the School Department to work with the Recreation Department to see if additional signage could be placed along the road, as well as if the police department could help concerning safety issues on Jordan Avenue.</p> | |
| | 12. Sarah Singer requested PDT prepare a photographic slide show for the Building Committee's monthly meetings so that Building Committee members, as well as the public at home, could see images of how the work is progressing. | |
| | <p>13. There was discussion about the public still trying to walk through or drive onto the construction site. Matt said this is no longer a public site; it will be dangerous for member of the public as pedestrians or automobiles to enter the construction site.</p> <p>Sarah Singer requested that Paul Perzanoski speak with the Brunswick Police Department and Recreation Department to see if additional signage</p> | |

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| | <p>or measures could be taken to ensure public safety and make sure the public understands they are not allowed on the construction site.</p> | |
| | <p>14. <u>Subcommittee Reports:</u></p> <ul style="list-style-type: none"> • None by the Playground Committee. • Subcommittee report by the Interiors Committee noted they will have their next meeting on October 15th at 5:00 p.m • The Committee requested that photos be posted on a public website, so members of the public could go to the School Board construction site and see progress photos. | |
| | <p>15. Paul Perzanoski will talk to Mike Rizzo, Chief of Police, to review security and safety issues related to the site.</p> | |
| | <p>16. There will be a groundbreaking ceremony on October 10th from 11:30-12:30.</p> | |
| | <p>17. There will be a celebration for alumni of the Jordan Acres School from 5:30-7:00 p.m. at Hawthorne School on October 10th</p> | |
| | <p>18. Sarah singer requested the clock or any time capsules on the project site be salvaged before demolition.</p> | |
| | <p>19. The next building committee meeting will be Thursday, November 8th at 6 p.m.</p> <p style="text-align: center;">END OF MEETING NOTES</p> | |



Project:

Date: OCTOBER 4, 2018.

To/Company:

From:

Pages:

RE:

ATTENDANCE

ECM: BRUNSWICK; FURBUSH EUBM.

Phil Dionne

Chris Watkinson

Elizabeth Sokoloff

Billy Thompson

 (SARAH SINGER)

Corey Perrault

Jeanne Doherty

Mark W

MARK WETHAL

| | | | |
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| Testing Agency | FGS/CMT | R.W. Gillespie | S.W. Cole |
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Special Inspections & Testing

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|---|--|---|---------------------------------------|
| Subgrade & Foundation Prep Total | | \$16,000.00 | \$15,793.00 |
| Foundation backfill | | \$12,000.00 | \$7,230.00 |
| Frequency | | 10 day visits, 5 soil samples | 20 site visits, 4 misc sample pickups |
| Building pad prep | | \$4,000.00 | \$8,653.00 |
| Frequency | | 4 one-half day visits by geotech engineer, 4 day visits by tech | 10 site visits |

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|------------------------------|--|--|---|
| Concrete Construction | | \$26,000.00 | \$15,592.00 |
| Frequency | | 64 one-half day visits, 6 day visits, reinforcing steel inspection, 355 cylinders. | 59 site visits (35 foundation, 6 slab on grade, 3 on deck, 15 misc cylinder pickup) |

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| Structural Steel Construction | | \$7,100.00 | \$4,848.00 |
| Frequency | | 9 day visits | 8 visits |

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| Firestopping | | \$3,800.00 | \$11,600.00 |
| Frequency | | 7 day visits | 8 inspections |

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| Masonry Construction | | \$4,600.00 | \$4,460.00 |
| Frequency | | 10 one-half day visits for reinforcement, inspection, mortar and grout sampling, 20 sets of mortar and 10 sets of grout samples. | 4 visits per shaft |

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| Site Paving | | \$5,000.00 | \$1,694.00 |
| Frequency | | 5 day visits, 5 samples for lab testing, 10 cores. | 4 site visits, 1 extra for coring |

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| Lab Services and Equipment | | | \$10,026.00 |
| Staffing | | | \$1,849.00 |

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| Total Fee Amount | \$80,000 - \$110,000 | \$62,500.00 | \$65,862.00 |
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Additional Anticipated Testing

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| Concrete Floor (pH, RH, moisture) | | | \$4,630.00 |
| Frequency | | | 8 site visits for probe install & data collection |

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| Site Grading | | | \$3,388.00 |
| Frequency | | | 10 site visits |

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| Site Utilities | | | \$875.00 |
| Frequency | | | assume overlap with site/civil, 4 extra visits |

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| Civil Finishes | | | \$1,673.00 |
| Frequency | | | 6 site visits |

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| Lab Services and Equipment | | | \$4,526.00 |
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| Additional Testing/Fees Total | \$500/day | \$0.00 | \$15,092.00 |
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