



Project: New Jordan Avenue School

Date: January 11, 2018 at 6:00 p.m.

Attendees: Lyndon Keck*, Matt Pitzer, Ben Winschel and Isabel Hoff of PDT Architects Paul Perzanoski, Sarah Singer, Mark Wetli, Steve Walker, Elizabeth Sokoloff, Phil Dionne, Jeannie Doughty, Mandy Morrill, Arthur Pierce, Corrie Perrault, and other Committee members

Purpose: Building Committee Meeting

These notes were taken by Lyndon Keck of his ability. If you find any corrections please notify PDT Architects within three (3) working days of receipt of these minutes.

Topic	Agenda/Notes	Action
	1. The meeting was called to order at 6:04 p.m. by the Chair.	
	2. The minutes from the December 14, 2017 meeting were approved by acclamation.	
	3. PDT gave an update on existing building conditions. Lyndon explained that PDT was hiring a consultant to help with filing a remediation plan with the EPA in Boston for hazardous materials.	
	4. Update on site plans. PDT attended a Planning Board meeting on Tuesday, January 9, 2018 as part of a request for a special permit to expand a non-conforming use. The Planning Board did approve the request.	
	5. PDT expects to be going back to the Planning Board on February 27, 2018 for a first reading request for Planning Board approval for the project.	
	6. Matt Pitzer presented a Power Point presentation showing the site plan and the floor plans. No changes had been made to either set of plans since the last Building Committee meeting.	
	7. Matt presented classroom floor plans and isometrics showing classroom layouts for Kindergartens, as well as regular classrooms. Committee members had comments related to locations of sinks. A suggestion was made to spread out the interior classroom cubbies for coats and boots. There was also comments about numbers of students that would be in the classrooms with a note there should be at least 24 student seats in the regular classrooms.	

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	There was a suggestion to move the classroom sink away from the door and to the other end of the classroom. This is dependent on where hard surface flooring will be.	
	8. Questions about adjoining doors in classrooms (whether they are required/what their purpose is).	
	9. Slides were shown of the exterior design with changes noted. Changes included proportional changes to mullions on the corner windows.	
	10. There was discussion about the white roof edge at the top of the building. A suggestion was made that it should be darker rather than white. It was explained that white had been presented in the earlier work to the School Board but the color could be dialed back to be darker to give the building more outline against the skyline.	
	11. Discussion of tack space vs. storage. What is the right amount? Mentioned that the teachers were very satisfied.	
	12. Changes in brick color at the library and special education classrooms were shown. PDT is proposing a warm gray with red brick elsewhere around the building.	
	13. Asked it is possible to have a door off of the library into the courtyard..	
	14. Changes had been made to the exterior phenolic paneling, as well as the metal siding.	
	15. The gymnasium is shown as a dark sea green color to differentiate the mass from the surrounding classroom wings.	
	16. Windows on the corners of the classrooms and administrative area were shown with a yellow-orange color. Committee members asked how yellow-orange was selected. Matt explained that no exterior colors had really been selected but choices will be presented in the future. Yellow-orange came from referendum images.	
	17. PDT's next several slides showed close ups of brick colors for red brick, as well as gray brick. There were also examples of metal siding, as well as phenolic hard board siding. There was also a slide showing a metal clad wood window which would have a clear urethane finish on the wood on the inside of the classrooms with colored aluminum frame on the exterior.	
	18. There was discussion about subcommittee working groups.	
	19. There was discussion about the Playground Subcommittee, who would serve on the committee and when the next meeting would be.	

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	<p>PDT suggested that Josh Tompkins, landscape architect, would like to meet with the Playground Subcommittee at least once to offer any suggestions related to topographic grading and tree areas surrounding the site.</p>	
	<p>20. There was discussion about people who might serve on the Color and Material Selection Subcommittee.</p>	
	<p>21. Under new business items and general discussion, Lyndon spoke briefly about meetings PDT has had with engineers and vendors on air source heat pumps. PDT will be receiving a list of existing installations in Maine.</p> <p>Lyndon also stated that it was his understanding that Mabel Wilson Elementary School in Cumberland had just installed air source heat pumps by the Siemens Company. Also, the new Performing Arts Center would be using air source heat pumps.</p>	
	<p>22. Lyndon explained the commercial air source heat units now work to -13 degrees and can work at even lower temperatures, although they use more electricity to operate at the lower temperatures,</p> <p>Lyndon reminded the Building Committee there is also radiant heat in portions of the building, as well as hot water coils in the ventilation ERV units that will temper the outside air.</p>	
	<p>23. The Playground Committee reported that they have a budget of \$105,600 for three play areas. A committee member asked if there was a representative from the Pre-Kindergarten group to have a voice in the playground design. Fundraising may be required to supplement the budget.</p>	
	<p>24. The Playground Subcommittee will meet later in January.</p>	
	<p>25. There was discussion about setting up tours of other elementary schools. Sarah Singer, Chair, will establish times and coordinate with Committee members.</p> <p>The first set of visits is on January 24, 2018 at 11:00 a.m. to both the East End School and Ocean Avenue School.</p>	
	<p>26. The Building Committee meeting was adjourned at 7:10 p.m.</p>	
	<p>27. The next Building Committee meeting will be February 8, 2018 at 6:00 p.m.</p> <p style="text-align: center;">END OF MEETING NOTES</p>	