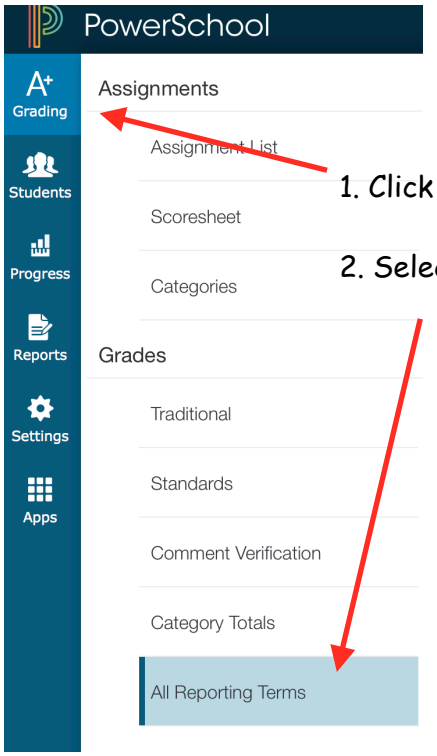
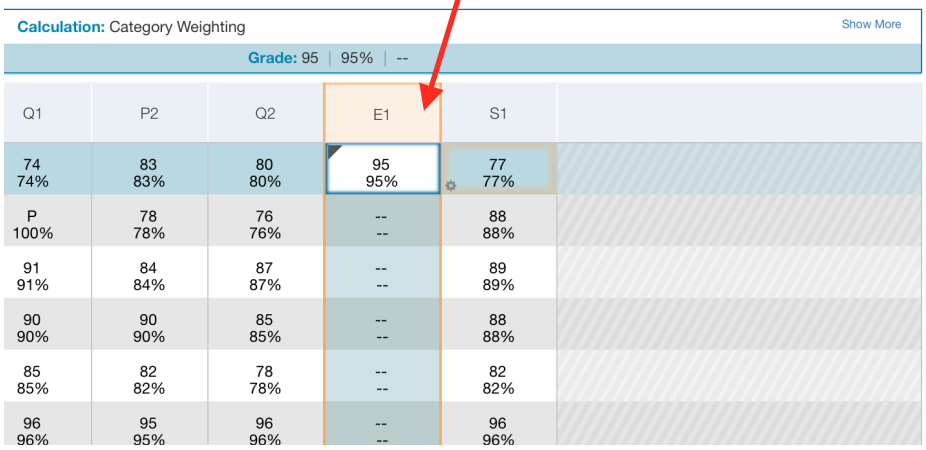
Entering Exam 1 Grades

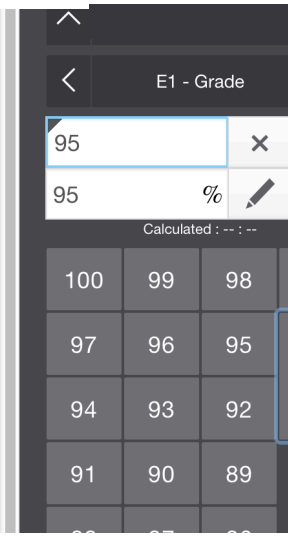


1. Click A+ Grading

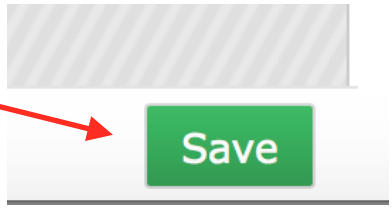
2. Select All Reporting Terms

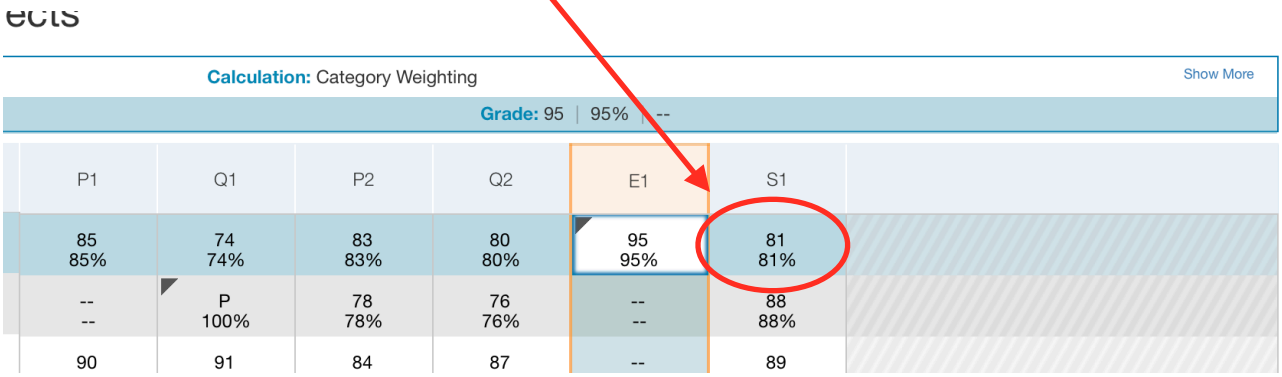
3. Select a cell for grade entry
4. Enter the grade





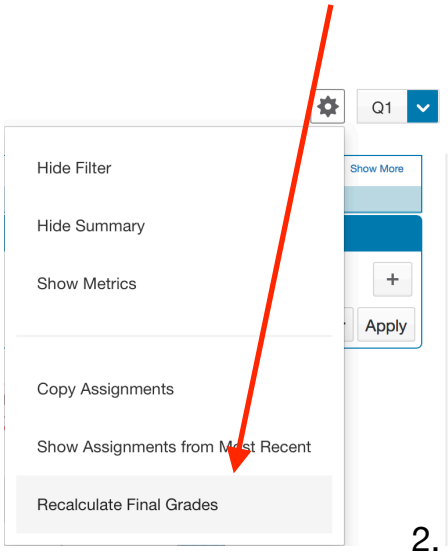
5. The Calculation for S1 <u>will not</u> change until "Save" is selected.



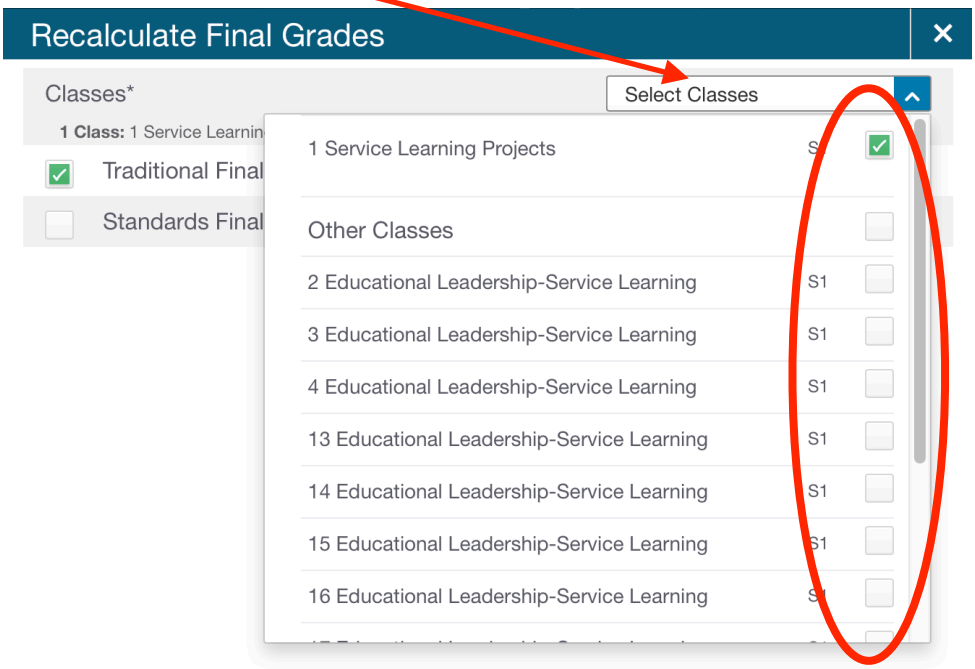
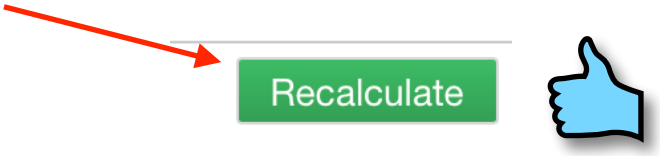


If the Grades do not calculate correctly, do a Recalculation of the the grades.

1. Click the Cog in right corner and choose:
Recalculate Final Grade



2. Click: **Select Classes** - Check the classes for recalculation.



3. Click: **Recalculate**