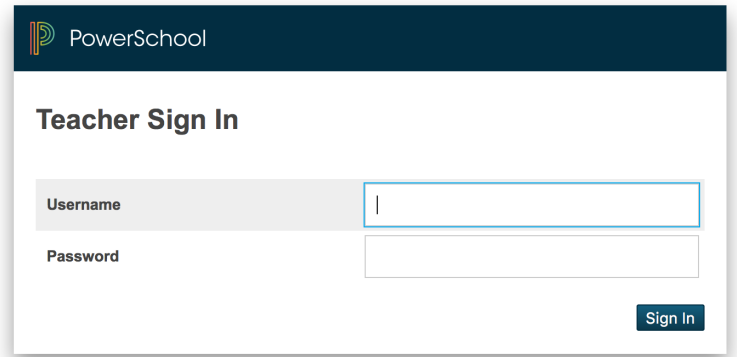# PowerSchool Login

User name is the same as you use to log into your computer

Password is **12345678** and you will be prompted to change it.
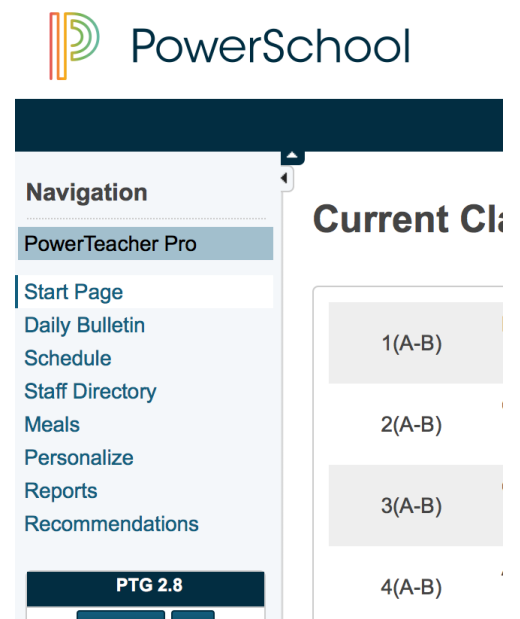
New password must:

• Be at least 8 characters long
• Contain at least one uppercase and one lowercase letter
• Contain at least one letter and one number
• Contain at least one special character

PowerSchool Start View

PowerTeacher Pro - The Grading Program
Start Page: Take Attendance
Daily Bulletin - From Office
Schedule - Your Schedule
Staff Directory - Basic Teacher Info
Meals - Your meal bill
Personalize - change password - appearance
Reports - Attendance Printout
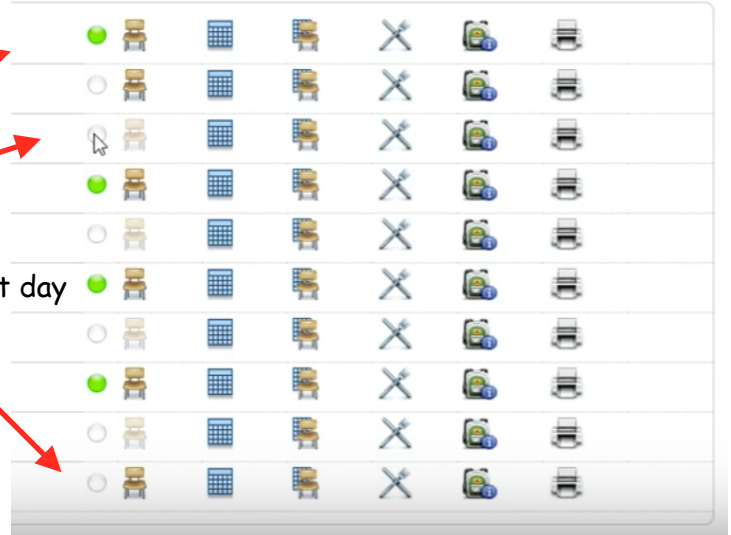Recommendations - Recommend Students for classes

Taking Attendance

By Default - Students are Present

Green Dot - Attendance has been taken

Grey Chair - Class does not meet that day

Solid Chair, no Green Dot - Will take attendance that day

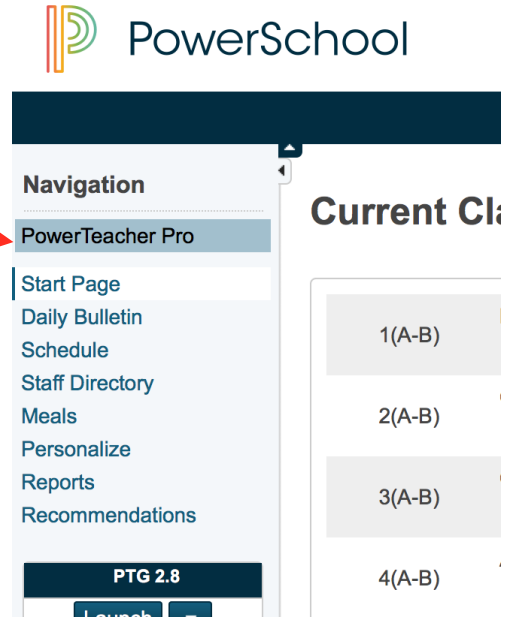**Click Submit once you take attendance - The light will turn Green**
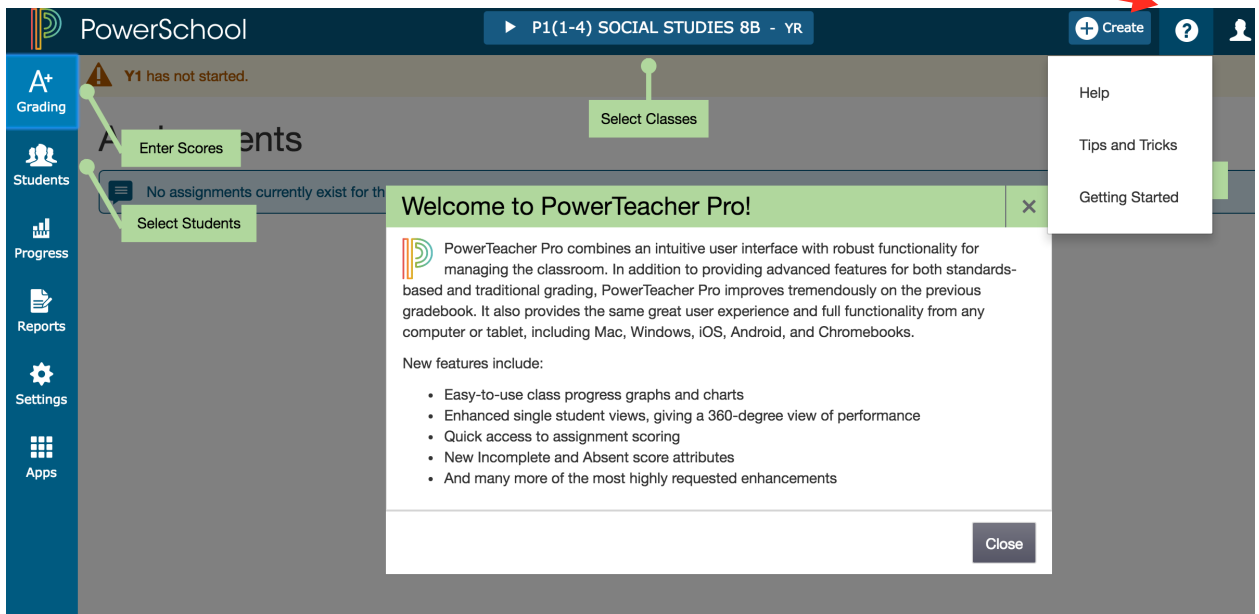
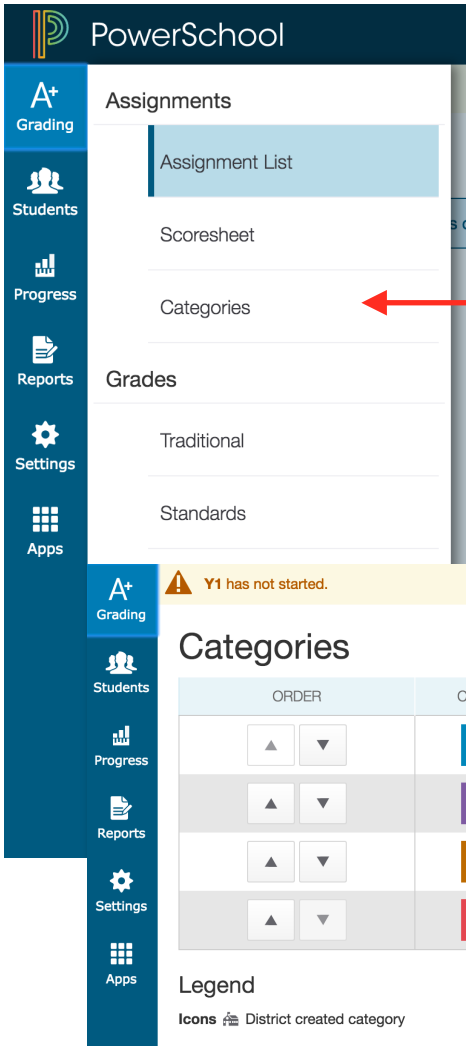**Click the Backpack to find student information.**

Enter PowerTeacher Pro

PowerSchool

Enter PowerTeacher Pro - The Grading Program

Navigation

PowerTeacher Pro

Start Page
Daily Bulletin
Schedule
Staff Directory
Meals
Personalize
Reports
Recommendations

PTG 2.8

Current Cla...

1(A-B)

2(A-B)

3(A-B)

4(A-B)

For Help, Tips and Tricks and Getting Started - click the Question Mark

PowerSchool

▶ P1(1-4) SOCIAL STUDIES 8B - YR

⊕ Create ?

Help

Tips and Tricks

Getting Started

⚠ Y1 has not started.

Grading

Students

Progress

Reports

Settings

Apps

Enter Scores

Select Students

Select Classes

Ass...ents

No assignments currently exist for th...

Welcome to PowerTeacher Pro! ✕

PowerTeacher Pro combines an intuitive user interface with robust functionality for managing the classroom. In addition to providing advanced features for both standards-based and traditional grading, PowerTeacher Pro improves tremendously on the previous gradebook. It also provides the same great user experience and full functionality from any computer or tablet, including Mac, Windows, iOS, Android, and Chromebooks.

New features include:

- Easy-to-use class progress graphs and charts
- Enhanced single student views, giving a 360-degree view of performance
- Quick access to assignment scoring
- New Incomplete and Absent score attributes
- And many more of the most highly requested enhancements

Close

Categories

PowerSchool

Assignments

Assignment List

Scoresheet

Categories ← **Edit and Create Categories**

Grades

Traditional

Standards

Click Pencil to Edit Existing Categories

⚠ Y1 has not started.

Categories

Show Inactive ☑

ORDER	COLOR	CATEGORY NAME	CLASSES USING	ACTIVE	EDIT
▲ ▼	■	Classwork 🏛	All Classes (YR)	✓	✏
▲ ▼	■	Project 🏛	All Classes (YR)	✓	✏
▲ ▼	■	Quiz 🏛	All Classes (YR)	✓	✏
▲ ▼	■	Test 🏛	All Classes (YR)	✓	✏

Legend

Icons 🏛 District created category

⊕ Create

Assignment

Category

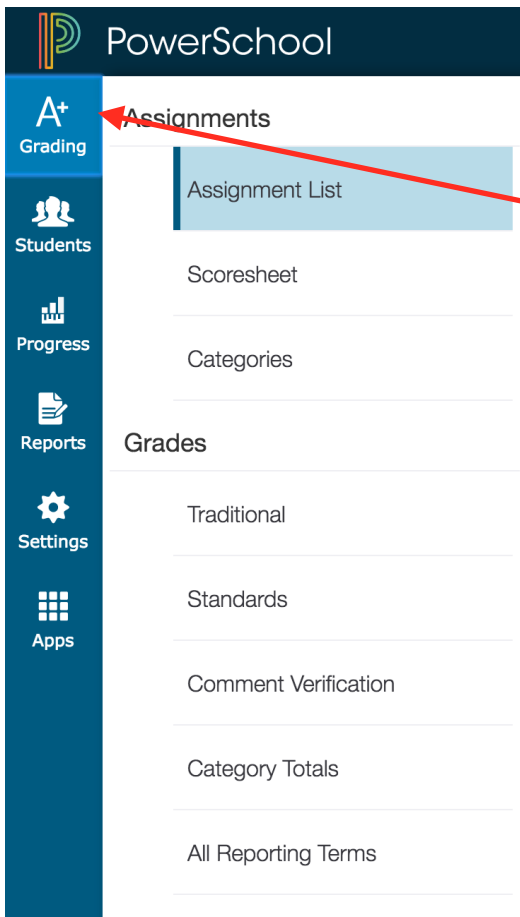**Click Create to Create New Category**
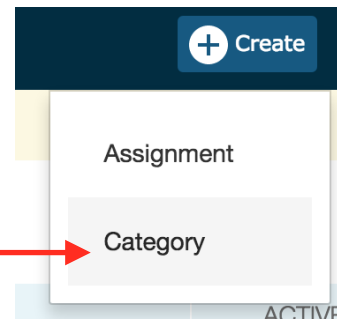
Once Categories are set up, click Settings, to adjust Weights or use Total Points.

PowerSchool

Setup

Class Descriptions

Display Settings

Traditional Grade Calculations

Standards Grade Calculations
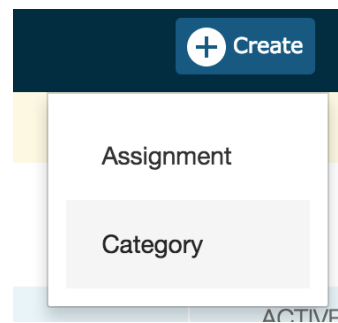
Functions

4
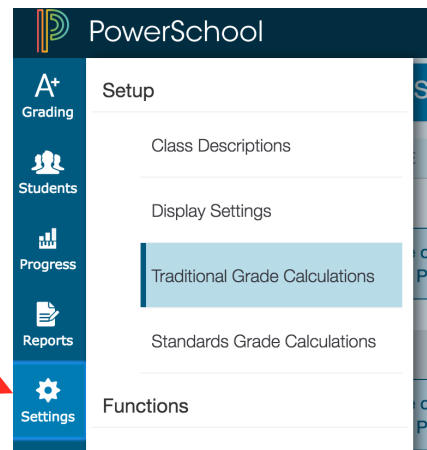
Assignments

Click Grading to see current Assignments List and to give scores not he Scoresheets

Click Create to Create new Assignments.

Fill in fields, click Save!

Feature: click Students to make an assignment for an individual Student

Click Select Classes to attach the assignment to multiple classes.

Create Assignment

| Assignment | Students | Standards | Publish |

Classes*   Select Classes ▾

1 Class: P2(1-4) SOCIAL STUDIES 8B

Assignment Name*   New Assignment Name

Category *   Select Category ▾

Score Type   Points ▾

Score   + Extra Points   + Weight   Score Entry Points*   10

Count in Final Grade   ✅

Due Date*   Tuesday   9/6/2016   📅

Save

Click Scoresheet to insert grades.

STUDENTS (15)	GRADE	
1. Carley	-- --	
2. ___, Theodore	-- --	
3. ___, Daniel	-- --	
4. ___ Michel	-- --	

Students

Click Students for individual student scores and information.

Reports

Click Reports to print grade book reports.