

MEA Flowchart BJHS "Windows" Computers 2016

Administrator/Proctor

Student

Pass out - Username and Password, Pencils, Paper, testing materials if applicable

Student Logs onto Windows Computer using:
Username: meabjh
Password: testing

Student Launches desktop icon for eMPowerMEA

Student Logs into Test

Read Oral Directions - have students log in at proper time. Plan for up to 10 minutes for Login and Directions

Student Selects Test

Monitor Testing

Student Enters Access Code

Student clicks Finish to complete test.

Collect all materials, scratch paper used by students

Student turns in all materials to Administrator/Proctor