MEA Flowchart BJHS 2016

Administrator/Proctor

Pass out - Username and Password, Pencils, Paper, testing materials if applicable

Read Oral Directions - have students log in at proper time.   Plan for up to 10 minutes for Login and Directions

Monitor Testing

Collect all materials, scratch paper used by students

Student

Student opens web browser and logs into Lightspeed.

Student Quits Internet Browser

Student Launches "eMPowerMEA Test" from their Applications Folder

Student Logs into Test

Student Selects Test

Student Enters Access Code

Student clicks Finish to complete test.

Student turns in all materials to Administrator/Proctor