



Relevant Experiential Authentic Learning

The REAL School
Brunswick School Department
46 Federal St.
Brunswick, ME 04011
(207) 844-2620

To refer a student for admittance to the REAL School please complete this form and attach the documentation listed at the end of this form. You may submit via email to Jody Dolley at jdolley@brunswick.k12.me.us or via mail to the above address.

Referring District Information

Referring School District:

Referral Date:

School District Contact Person:

Phone:

Email:

Mailing Address:

Student Demographic Information

Student Name:

DOB:

Student ID#:

Student SSN:

Current School Placement:

If student is not in school, where are they:

Current Grade:

Expected Graduation Date:

State Agency Client:

Current Home Address:

How long has the student been at this address?

Current phone number:

Parent(s)/Guardian(s) Information

Name(s):

Home Address:

Mailing Address (if different):

Phone Number(s):

Email:

Student Status Information

Is the student receiving community-based case management and/or counseling services?

If so, please provide the name and agency contact person(s).

Has the family provided consent for collateral contact with the current school/district?

If no, has the student received case management/counseling services in the past?

If so, please provide the name(s) and agency(ies).

Is the student currently involved with the juvenile justice system?

If so, please explain their current status, involvement, and circumstances.

If the student is on probation or conditions of release, what are the primary conditions?

Previously, has this student been involved with the juvenile justice system?

If yes, please explain the circumstances.

Does this student have a diagnosed mental health disorder?

If so, what is the current Dx?

If so, is this student participating in treatment?

Does this student have a documented substance abuse history?

Is this student currently in substance abuse treatment?

Has this student completed substance abuse treatment in the past?

Is this student currently using illegal substances?

Estimated number of days suspended in the past year:

Currently is the student expelled or facing expulsion from any schools?

If so, what are the primary circumstances?

Estimated number of absences in the current school year:

Estimated number of absences in the prior school year:

Estimated number of late arrivals/early dismissals in the current school year:

Estimated number of late arrivals/early dismissals in the prior school year:

Does this student have a history of physical aggression?

Frequency

Targeted Individuals

Weapons

If so:

Please identify whether the targeted individuals were peers, adults, or both:

How often these events occur

Please indicate which if any weapons were used.

Date of the most recent physical aggression

Please provide details of the last physical (please include whether or not a weapon was used):

In the past year, has this student's parent/guardian had child protective involvement?

Procedural Information

Has the IEP team made the determination that day treatment services are required?

What is the primary reason for the referral?

Is the referring school district able to provide transportation to and from school?

Required Materials for Admission Determination if available (most recent unless indicated)

- Psychological Evaluation, including DSM-V
- Educational Evaluation including cognitive and achievement testing
- Current, complete IEP
- Written notice from most recent IEP meeting if not yet reflected in current IEP
- Releases/Parental Consent to confer and exchange information with all identified providers
- Current FBA and associated Positive Behavioral Support Plan
- Vineland
- Psychiatric Evaluation(s)
- Neuropsychological Evaluation(s)
- Speech/Language Evaluation
- Occupational Therapy Evaluation
- Written report(s) from hospitalizations and/or out of home placements
- High School Transcript (including all credit records from all placements)
- Copy of school health record (including immunizations and number visits to school nurse past year)

Brunswick School Department REAL School Admission Process

1. REAL School receives complete referral package from the referring school district
2. REAL School LCSW-Clinical Lead conducts an interview with student
3. REAL School Consulting Psychologist reviews referral information
4. REAL Staff may observe referred student in current school setting

5. REAL School Admissions Team reviews information and interview results
6. Visit by student, parent(s)/guardian(s), others as appropriate (district personnel, case worker, etc.)
7. REAL Admissions Team meets to make admission determination
8. If an opening does not exist but the student and REAL School are a good fit student added to waiting list
9. If an opening exists REAL School informs the referring district
10. If the district places the student at REAL, student and parent(s)/guardian(s) meet with REAL Admissions TEAM to review expectations, sign acceptance commitment and behavioral contract, enroll in the Brunswick school system, and orient to REAL School
11. Student begins attending REAL on agreed upon date.
12. Sending districts should expect a request for the cumulative file from the Brunswick School District
13. Sending school districts need to add identified case manager at REAL to Adori (if in use)
14. 30-day IEP review to assess goodness of fit and learning