

BJHS Digital Citizenship

	Examples of Behavior	First Incident	Second Incident	Third Incident
Level A	Charger left at home Charger left behind at school Not charged for school day Laptop left unattended Laptop missing (1day or less) Swinging laptop Laptop not properly stored Sound levels disturbing to others Left on bus Food or beverage near laptop Downloading items (games, software, pictures, music) without permission using AirDrop, USB, Internet, etc.	Verbal warning	Reflection sheet	Parents contacted No computer home for one week Reflection sheet
Level B	Google doc/chat sharing- not teacher approved Sharing inappropriate (non-educational) information Sharing confidential information (ex. password) History deleted Using Incognito mode in Google Chrome Using Private mode in Firefox/Safari Loaning assigned laptop to another student Dropping laptop Playing unathorized games Inappropriate Air Dropping	No computer home for one week Parents contacted Reflection sheet Restricted internet use for one week Restricted software for two weeks	No computer home for two weeks Parents contacted Reflection sheet Restricted internet use for two weeks	No home use for one month Parents contacted Reflection sheet Software restricted/ Simple Finder Restricted internet use for one month
Level C	Using proxy sites or extensions Machine damage Laptop missing for more than one day Left outside Lost or stolen Illicit or explicit activity Making contact with the screen using another object Laptop closed with an object in between Hacking into computer or network Accessing, viewing, or downloading inappropriate content, violent, or other unacceptable material Peer-to-peer cyberbullying	Student consult with administration Home permission revoked for a minimum of two weeks Parents contacted Reflection sheet	Restricted software Simple Finder Restricted internet use Supervised computer use Student/parent consult with administration Reflection sheet	Limited school computer usage only under adult supervision No home use Parents contacted by administrator Reflection sheet
• Levels A and B subject to computer behavior assessment		• Consequences subject to change based on individual incident, input from staff and any restorative practice.		