

## **LIBRARY MATERIALS SELECTION AND ADOPTION**

The Brunswick School Board recognizes the importance of and shall ensure the availability of a wide scope of library materials that support and enrich the educational program and unique curricular needs of individual schools, teachers, and students. These materials shall present different points of view, be diverse in nature, and shall cater to a variety of ability levels and learning styles.

Library materials are defined as all electronic, print, and non-print resources that are included in the library collection. Textbooks and other classroom-specific materials are not included in this definition. Print and non-print resources, as well as online subscriptions or other online resources purchased by the school library, are subject to this policy. Internet resources are not subject to this policy as student use of the Internet represents an understanding on the part of the student and his/her parent/guardian that neither the Brunswick School Department, nor any of its entities, can reasonably control all information available.

The legal responsibility for the selection and adoption of library materials rests with the Brunswick School Board. The School Board delegates authority for the selection and management of library materials to its professional librarians who shall discharge this obligation in accordance with adopted selection criteria and procedures. While administrators, faculty, assistants, students, parents, and community members may be involved in the selection of library materials, the final responsibility for coordination, selection, and purchase rests with the professional librarians.

*Adopted:* 4/14/04  
*Cross Reference:* FILE IJJ-Selection and Adoption of Textbooks  
FILE KE-Public Concerns and Complaints

## **LIBRARY MATERIALS SELECTION AND ADOPTION**

The Brunswick School Board recognizes the importance of and shall ensure the availability of a wide scope of library materials that support and enrich the educational program and unique curricular needs of individual schools, teachers, and students. These materials shall present different points of view, be diverse in nature, and shall cater to a variety of ability levels and learning styles.

Although the legal responsibility for the selection and adoption of library materials rests with the Brunswick School Board, the School Board delegates authority for the selection of library purchases to the professional librarians within the school district.

### **Principles Governing Selection:**

1. Purchase recommendations may be based on, but not limited to
  - a) consultation of reputable and professional review journals and/or
  - b) consultation with educational personnel, students, parents, and community members upon receipt of request for purchase and/or
  - c) personal review and/or
  - d) reputable author/publisher recommendations.
2. In all of the above, principle shall be placed above personal opinion and reason above prejudice in striving to ensure a balanced collection that is reflective of the curricula and the educational goals of the school department.

### **Criteria for Selection:**

1. Materials shall be consistent with the educational goals of the school department and relevant individual schools.
2. Materials shall enrich and support the curricula, recreational reading, and supplementary needs of teachers, faculty and students.
3. Materials shall be age appropriate, and address a wide scope of ability levels and learning styles.
4. Materials shall provide factual information that is representative of many religious, ethnic, and cultural groups.

5. Materials shall represent a wide variety of viewpoints that encourage students to make intelligent judgments based on critical reading, thinking, and evaluation.
6. Materials shall meet high standards in factual content and currency (where applicable).
7. Physical format and appearance shall be considered in the selection process, but items will generally be selected on the basis of content strengths.
8. Selection shall include the removal of materials that are damaged, outdated, irrelevant, or no longer appropriate.

**Reconsideration Requests:**

Requests for reconsideration of library materials shall be made in accordance with the Brunswick School Board's Policy FILE KE: Public Concerns and Complaints.

*Revised:*       4/3/03  
                  3/5/04  
                  4/14/04