

**BHS School to Work Program**

**Mr. Wilson**

**207-844-2405**

**Work Based Learning Application**

Student name:

Grade:

Date of Birth:

Best Phone:

General nature of current job placement:

Transportation arrangements:

**Job Site Information**

Name of employer or company:

Address:

Name of supervisor(s):

Best Phone:

Must initial that student applicant is currently carrying a work week load of at least ten hours a week. \_\_\_\_\_

**Program requirements for students, employers, and parents.**

Switching jobs and creating gaps between employment can jeopardize earning complete credit. Communication is important between student and Mr. Wilson.

Pay stubs will be kept as proof of employment. This is the student's responsibility.

There must be a willing supervisor / evaluator who will agree to provide a written evaluation of the student's performance, strengths, and weaknesses or conduct a phone conversation seeking the same information.

There must be a willing supervisor / evaluator who will agree to call Mr. Wilson if there are problems with the applicant's performance or if the student quits or is terminated from employment.

Parents must agree to drive their son/daughter to and from work if the situation becomes necessary.

Parents must understand that if any one of the below requirements are not met their son/daughter may not earn credit.

**The following requirements for earning credit must be completed on time and hand delivered to Mr. Wilson.**

- \* Consistently maintain job for 10 hours a week - pay stubs will prove this -
- \* Employer evaluation by semester end.
- \* Resume written and approved.
- \* Two references secured and filed.

\_\_\_\_\_  
Parent / Guardian

\_\_\_\_\_  
Job Supervisor / Contact Person

\_\_\_\_\_  
Student

\_\_\_\_\_  
Mr. Wilson

\_\_\_\_\_  
Guidance Counselor

This is the last signature – indicating that this has been entered into your schedule and you are on Mr. Wilson’s roster for work based learning.